

**STATE OF CONNETICUT**  
**State Innovation Model**  
***Learning Collaborative Design Work Group***  
**Meeting Summary**  
**Wednesday, April 13, 2016**  
**1:00 pm – 2:00 pm**

**Attendees:** Mark Schaefer, Jenna Lupi, Sandra Czunas, Thomas Woodruff, Robert Krzys, Steven Moore, Lesley Bennett, John Freedman, Cathy Cuddy, Alyssa Ursillo, Rachel Pieciak,

The Meeting was called to order at 1:05 pm.

**1. Introduction and Meeting Objectives**

Cathy Cuddy gave a brief background on the Learning Collaborative and its functions and goals. The purpose of the Learning Collaborative is to:

- Promote V-BID uptake among employers by promoting the V-BID template and the implementation resources that will accompany it
- Create a network of employers and stakeholders to exchange ideas, success stories, and lessons learned as they implement V-BID plans

The function of this design group is to refine the goals of the Learning Collaborative, its structure and its membership.

**2. Learning Collaborative Structure**

Ms. Cuddy described the objectives of the Design Work Group. The purpose of the Learning Collaborative Work Group is to:

- Determine the goals and structure of the Learning Collaborative (LC)
- Create a recruitment strategy for LC membership
- Prepare for the Learning Collaborative Kickoff Meeting

Ms. Cuddy informed the group that the LC Kickoff has been moved to Fall 2016, which gives the group the opportunity to further develop V-BID implementation materials and to continue recruitment efforts during the summer.

Ms. Cuddy informed the group of the original intent to have the Learning Collaborative meeting three times per year. Jenna Lupi suggested that the number of meetings be reduced to twice a year. Steven Moore suggested that in-person meetings may need to happen with more frequency in the beginning, and could taper off to two or three times annually as the initiative progresses.

Ms. Cuddy proceeded to discuss the various resources that the Learning Collaborative may have to allow for information sharing between members on V-BID concepts and implementation, including newsletters and webinars. Bob Krzys commented that these resources seemed helpful and suggested a frequent circulation of these materials during the group's early stages of formation.

**3. Learning Collaborative Recruitment**

Ms. Cuddy detailed the current strategy for the learning collaborative recruitment, with the goal of having a variable and equitable group that represents employers, payers, providers, and consumer

advocates. Mr. Krzys agreed that the goal of recruitment should be to capture as many members from these groups as possible.

It was suggested that we consider marketing the Learning Collaborative at the Better Health Conference on June 3<sup>rd</sup>; Ms. Lupi offered to look into this option further.

Ms. Cuddy noted the possibility for including other groups (e.g. brokers) and the possibility for engaging Consortium members and small employers in the recruiting process.

It was also noted that it would be critically important for the Learning Collaborative members to take ownership of the initiative as it progresses and that business groups may play an important role in this capacity.

#### **4. Learning Collaborative Kickoff**

Ms. Cuddy reiterated that the Learning Collaborative Kickoff will be Fall 2016. She described the purpose of the kickoff meeting, which is to:

- Introduce interested employers and other stakeholders to V-BID initiatives and goals
- Present deliverables developed during the Consortium, including templates, toolkits, guidance, and communication materials

Ms. Cuddy mentioned the possibility of including subject-matter experts or employers currently implementing V-BID to present on V-BID principles, or to discuss the success of or barriers to V-BID implementation.

Ms. Cuddy suggested that due to the postponement of the first meeting, that the second design group will be rescheduled for late summer. The group was encouraged to follow-up with Ms. Cuddy regarding any suggestions they had regarding topics covered in today's session.

The meeting adjourned at 1:30 pm.